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**Indigenous Palliative Care Coordinator**

**Position Title:** Indigenous Palliative Care Coordinator
**Reports To:** Tsi Kanonhkhwatsheriyo IIPCT Executive Director
**Employment Status:** Contractual – 12 month term with possibility of extension
**Location:** Tyendinaga clinic with travel within catchment area
**Salary Range:** TBD based on professional designation and experience

**Position Summary**

The Indigenous Palliative Care Coordinator is responsible for designing, implementing, and coordinating culturally safe and holistic palliative care services that honor Indigenous traditions, spirituality, and values. Using a client and family centred approach, the coordinator works closely with community members, healthcare providers, Elders, Knowledge Keepers, and other stakeholders to ensure compassionate, equitable, and comprehensive care for individuals and families facing life-limiting illnesses.

**Key Responsibilities**

* Provide emotional, cultural, and spiritual support to clients and their families throughout the palliative care process based on client and family needs
* Assist clients in navigating healthcare systems while advocating for culturally appropriate care and services.
* Create and maintain partnerships with local Indigenous communities, healthcare providers, and organizations to enhance service accessibility and quality.
* Organize community engagement sessions to gather feedback and identify palliative care needs.
* Develop and implement culturally safe palliative care programs rooted in Indigenous teachings and practices.
* Collaborate with Elders, Knowledge Keepers, and traditional healers to integrate traditional healing methods with Western palliative care approaches.
* Facilitate family meetings, care planning, and decision-making in alignment with Indigenous values and teachings.
* Deliver training and workshops to healthcare professionals on Indigenous cultural safety and palliative care.
* Advocate for the recognition of Indigenous perspectives in regional and national palliative care policies and practices.
* Promote awareness about palliative care services and resources available to Indigenous communities.
* Maintain accurate and confidential records of client interactions, program activities, and outcomes.
* Prepare regular reports for management, funders, and stakeholders, ensuring accountability and transparency.
* Support funding applications and grant writing to sustain and expand palliative care initiatives.

**Qualifications and Requirements**

**Education and Experience**

* A degree in social work, nursing, health sciences, or a related field. Equivalent experience will also be considered.
* Certification or training in palliative care or Indigenous health is an asset.
* Experience working with Indigenous communities or in a healthcare setting.

**Knowledge and Skills**

* Knowledge of palliative care principles and healthcare systems.
* Strong communication, interpersonal, and organizational skills.
* Understanding of Indigenous cultures, languages, traditions, and perspectives on health and end-of-life care.
* Familiarity with traditional healing practices and ability to liaise with Elders and Knowledge Keepers.

**Other Requirements**

* Ability to travel to Indigenous communities as required.
* Valid driver’s license and access to reliable transportation.
* Successful completion of a criminal record check, including vulnerable sector screening.
* Valid certificate for First Aid CPR HCP Level or willingness to obtain

**Working Conditions**

* Combination of office work, community engagement, and client visits in various settings.
* Flexible schedule to accommodate client needs, including evenings and weekends as necessary.

**Commitment to Equity**

We are committed to fostering a diverse and inclusive workplace and strongly encourage applications from Indigenous individuals, including First Nations, Inuit, and Métis, as well as those with lived experience in Indigenous communities.

**APPLICATION PROCESS**

Please forward your cover letter and resume to Tera Osborne, Executive Director – tera.osborne@iipct.com

**APPLICATION DEADLINE: February 7, 2025 by 4:00pm**